

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 25, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 25, 2008, with the following members present: Dennis Falken, Emil Klavetter, Don Larson, Mary Negstad, and Deanna Santema.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the March 25, 2008 Commission Meeting, and the minutes from the March 18, 2008 Commission Meeting.

Welfare Matters: Case #08-027 for Avera McKennan was Denied; Case #08-023 for a County Burial was Approved; Case #08-022 for Brookings Utilities was Approved; Case #08-014 for Brookings Hospital was Denied.

Travel/Education: Cindy Schmit, Candace Stamp, & Cara Caylor to attend the WILL Luncheon on April 2, 2008; Anne Hovey & Kristen Witchey to attend Motor Vehicle training in Sioux Falls, SD on April 9, 2008; Larry Jensen to attend SDDOT federal aid projects training in Sioux Falls, SD on April 2, 2008; Rose Stee to attend 4-H Program Planning in Salem, SD on March 31, 2008; Mark Anawski to attend LIDAR Instructor Training in Yankton, SD on November 6, 2008 & Firearms Instructor training in Pierre, SD from August 25-29, 2008.

ROUTINE BUSINESS

Motion by Negstad, seconded by Falken to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, REPAIRS AND MAINTENANCE \$9485.43; AGFIRST FARMERS COOP, UTILITIES \$947.10; ALLTEL, TELEPHONE \$262.52; AFLAC-FLEX ONE, PERSONAL SERVICES \$90.00; ANDERSEN, SHANE, TRAVEL & CONFERENCE \$11.84; AT&T, UTILITIES \$167.34; AUSTREIM LANDSCAPING INC, REPAIRS AND MAINTENANCE \$375.00; BOYER TRUCKS, SUPPLIES & MATERIALS \$260.82; BRKGS AREA CHAMBER, TRAVEL & CONFERENCE \$90.00; BRKGS. CITY UTILITIES, UTILITIES \$282.42; BROOKINGS UTILITIES, UTILITIES \$174.21; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$665.45; BRKGS DAILY REGISTER, PUBLISHING \$1115.52; BRKGS-DEUEL RWS, UTILITIES \$150.00; BROOKINGS HEALTH SYSTEM, MEDICAL SERVICE/LIENABLE \$60.47; BRUGGER, SUSAN, ADULT DEFENSE \$88.00; CAREER LEARNING CENTER, REPAIRS AND MAINTENANCE \$225.00; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$860.19; CLERK OF COURTS, WORK RELEASE \$356.68; COBRA ADMINISTRATOR, PERSONAL SERVICES \$250.00; COOK'S RECYCLING, TELEPHONE \$475.17; CBC INNOVIS, TELEPHONE

\$12.00; CUSTOM MICRO, PROFESSIONAL SERVICE & FE \$2090.00; DAKOTA FLUID POWER INC, SUPPLIES & MATERIALS \$24.07; DELL MARKETING LP, SUPPLIES & MATERIALS \$772.00; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$675.36; DOCKENDORF EQUIPMENT INC, HIWAY SHOPS \$6121.13; DRIVELINE SERV INC., REPAIRS & MAINT. \$101.09; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$72.00; EVERIST, L.G. INC, WHEEL TAX/CONTRACT MAINT. \$27212.73; FEDEX, COURT CASE EXPENSE \$445.13; FERGEN'S, REPAIRS AND MAINTENANCE \$10.00; FIRST BANK & TRUST, TRAVEL & CONFERENCE \$271.87; FITE, ROBERT G, ABUSE & NEG.CHILD DEFENSE \$2041.03; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$663.56; 4-H REVOLVING FUND, TRAVEL & CONFERENCE \$64.67; GP AUTO, SUPPLIES & MATERIALS \$14.90; GRAHAM TIRE OF SF NORTH, REPAIRS AND MAINTENANCE \$888.96; GRAYBAR ELECTRIC CO INC, SUPPLIES & MATERIALS \$17.30; GREAT PLAINS PSYC SERVICE, \$3210.00; HAROLD'S PHOTO CENTERS, SUPPLIES & MATERIALS \$66.23; HARTSEL, PATRICIA J., TRANSCRIPTS (NON) \$1234.80; HAUFFE, KONARD DDS, PC, MEDICAL SERVICE/LIENABLE \$187.75; HILL, ROBERT, CITIZEN CORP. \$42.00; HY-VEE FOOD STORE, SUPPLIES & MATERIALS \$9201.23; HY-VEE PHARMACY, MEDICAL SERVICE/LIENABLE \$814.33; I-90 FUEL SERVICES INC, FUEL/GASOLINE \$58.17; INSTY-PRINTS, SUPPLIES & MATERIALS \$126.76; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$450.00; INTOXIMETERS INC, SUPPLIES & MATERIALS \$1000.00; JAKOBI, ANGIE, CITIZEN CORP. \$52.00; JENSEN, RANDY J., TRAVEL & CONFERENCE \$10.36; JOHNSON, JEROME, TRANSCRIPTS (NON) \$336.60; KABEISEMAN & POLLARD, CRT APPORT. ATT'Y/M.I. \$243.00; KIDWILER, MARY, TRAVEL & CONFERENCE \$9.25; KITTELSON, JOAN, PROFESSIONAL SERV. & FEES \$30.00; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$14.06; KNIGHT'S DEFENSE, CITIZEN CORP. \$181.93; KNUTSON, DUANE, TRAVEL & CONFERENCE \$3.33; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$60.00; L&L PARTS, SUPPLIES & MATERIALS \$861.38; LAMB MOTOR CO, MACHINERY & EQUIPMENT \$20062.00; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$130.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LINCOLN CO SHERIFF, COURT CASE EXPENSE \$33.80; LINWELD, SUPPLIES & MATERIALS \$86.78; LOWE, LACEY, CRT. APPOINT. ATT'Y \$421.20; LYLE SIGNS, INC., SUPPLIES & MATERIALS \$5875.35; MCCANN, M.E., ADULT DEFENSE \$475.99; MCCARTY, DONALD, ADULT DEFENSE \$2173.74; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$243.76; MCI, TELEPHONE \$135.22; MANS, BOB, TRAVEL & CONFERENCE \$5.92; MARTIN'S INC., FUEL/GASOLINE \$2562.49; MASTERCARD, TRAVEL & CONFERENCE \$1562.96; MATTHEW BENDER & CO., SUPPLIES & MATERIALS \$1011.50; MEESTER'S AUTO REPAIR, INC, ANIMAL CONTROL \$72.00; MEDICAL X-RAY CENTER, MEDICAL SERVICE/LIENABLE \$20.35; MIKELSON, GARY E., CRT APPORT. ATT'Y/M.I. \$594.14; MILLS & MILLER, SUPPLIES & MATERIALS \$1415.22; MILLS PROPERTY MANAGEMENT, RENTAL/1921 BLDG. \$4394.21; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$780.00; MINNEHAHA CO. TREAS., MV NOTICES/TAX NOTICES \$77.50; MOBILE ELECTRONIC SERVICE, REPAIRS AND MAINTENANCE \$2548.92; NAT'L NEIGHBORHOOD WATCH, CITIZEN CORP. \$4867.50; NELSON, DARREL E., TRAVEL & CONFERENCE \$7.03; NELSON, NANCY J., ADULT DEFENSE \$1730.40; NORTHWESTERN PUBLIC SERV, UTILITIES \$6988.50; OFFICE SYSTEMS INC, REPAIRS AND MAINTENANCE \$175.68; PANKRATZ, JEROMY J., ADULT DEFENSE \$563.40; PIPESTONE COUNTY, COURT CASE EXPENSE \$50.00; PITNEY-BOWES INC., POSTAGE REIMBURSEMENT FRO \$186.00; POPULAR MECHANICS, SUPPLIES & MATERIALS \$14.97; PRINTRAK INTERNATIONAL, REPAIRS AND MAINTENANCE \$424.66; PROPAC, CITIZEN CORP. \$664.75; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$728.26; QWEST, DATABASE SERVICE-US WEST \$431.48; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$455.00; RADIO SHACK, SUPPLIES & MATERIALS \$71.94; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$30.00; RIBSTEIN, RICK, ADULT DEFENSE \$3184.03; ROBBINS, JEFF, TRAVEL & CONFERENCE \$19.98; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$12.21; SD DEPT OF LABOR, AM'T HELD FOR SHERIFF TRU \$289.00; SD VET SERV OFFICER ASSOC, TRAVEL & CONFERENCE \$50.00; SINAI CITY, UTILITIES \$35.00; SINAI COOP. ELEVATOR, FUEL/GASOLINE \$1640.00; SIOUX FALLS TWO WAY RADIO, OTHERS-SHORT \$1108.94; SIOUX VALLEY ENERGY, UTILITIES \$150.00; SMITH, STEVE, TRAVEL & CONFERENCE \$18.50; SMITH SUPPLIES, SUPPLIES & MATERIALS \$197.63; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$3760.00; SPEEDY CLEANERS, RENTALS \$68.35; SPENCE, KRISTA, TRAVEL & CONFERENCE \$42.92; STEELE, RODNEY,

ABUSE & NEG.CHILD DEFENSE \$475.11; STOUT, JESSICA, CITIZEN CORP. \$52.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$85.44; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; VANDENBERG LAW FIRM, ADULT DEFENSE \$360.00; VERIZON BUSINESS, UTILITIES \$257.55; VERIZON WIRELESS, TELEPHONE \$293.91; VERNLUND, SANDY, CITIZEN CORP. \$52.00; VOLUNTEERS OF AMERICA, VOL OF AMERICA (PRE) \$300.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$21.59; ASSN SD CNTY WEED & PEST, SUPPLIES & MATERIALS \$148.58; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$1094.04; WHEELCO TRUCKS & TRAILER, SUPPLIES & MATERIALS \$39.34; WIECZOREK, TERRY, ADULT DEFENSE \$898.56; WIRELESS WORLD BROOKINGS, SUPPLIES & MATERIALS \$50.00; YANKTON COUNTY TREASURER, PROFESSIONAL SERV. & FEES \$101.25.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted the Brookings County 2007 Annual Report was presented to the board.

REGULAR BUSINESS

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Santema to sign Abatement Request #08-08: A request made by First Bank & Trust in the amount of \$2,000.00. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Klavetter to approve and authorize Chairperson Santema to sign Abatement Request #08-10: A request made by Margaret Kjos in the amount of \$829.36. Roll Call Vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

SPACE NEEDS DISCUSSION

Chairperson Santema called for comments and suggestions from the board. Klavetter recommended sending out Request for Proposals (RFP) for a new building. Larson suggested moving forward when Brookings City has determined their priority for space needs. Falken would like to move forward with designing a new building while reviewing the use of the 1921 Building. Klavetter discussed the uses of and issues with the 1921 Building, new building locations and parking issues. Falken discussed parking issues. Klavetter suggested looking into surrounding properties near the courthouse. Negstad would like to move forward with the new building. Public Input: Barbara Telkamp of rural Brookings County discussed a joint law enforcement facility. Pam Merchant of the Historical Preservation Society discussed parking, and the possibility of a joint City/County building. Commission Assistant, Stephanie Vogel discussed the need for additional office space for a new Court System position. Be it noted, the board agreed by consensus to hold a work session for space needs on April 7, 2008 at 6:00p.m.

REGULAR BUSINESS

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss personnel matters, and correspondence received.

Be it noted, the board approved the following Personnel Action Notice: Resignation: Bret Graves.

Motion by Klavetter, seconded by Negstad to approve the Request to Fill Vacancy for the Zoning Intern position. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Falken reported on the Pipeline Awareness meeting, the Annual Weed & Pest meeting.

Commissioner Klavetter reported on the joint City/County meeting and the Zoning Board meeting.

Commissioner Negstad reported on the joint City/County meeting, and the ICAP meeting.

Commissioner Larson reported on the joint City/County meeting, and several Growth Partnership sessions/meetings.

Commissioner Santema reported on the joint City/County meeting, the BATA meeting, and the software presentation made by Tyler Technologies.

EXECUTIVE SESSION

Motion by Negstad, seconded by Klavetter to enter into executive session at 9:50a.m. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried. Chairperson Santema declared the executive session over at 11:07a.m. Reason - Personnel. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, April 1, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office